

## St. Joseph Catholic School MLA Works Cited Format Guide

### **Book with 1 Author:**

Last Name, First Name. *Title of Book*. Place of Publication: Publisher, Year of Publication. Medium of Publication.

For example:

Selznick, Brian. *Wonderstruck*. New York: Scholastic, 2011. Print.

### **Book with 2 Authors:**

Last Name, First Name, **and** First Name Last Name (of second author). *Title of Book*. Place of Publication: Publisher, Year of Publication. Medium of Publication.

For example:

Osborne, Will, and Mary Pope Osborne. *Space*. New York: Random House, 2002. Print.

### **Book with 3 or more Authors:**

Last Name, First Name, **et al.** *Title of Book*. Place of Publication: Publisher, Year of Publication. Medium of Publication.

For example:

Wysocki, Anne Frances, et al. *Writing New Media: Theory and Applications for Expanding the Teaching of Composition*. Logan, UT: Utah State UP, 2004. Print.

### **Article in a Magazine:**

Author(s). "Title of article." *Title of Periodical* Day Month Year: pages. Medium of Publication.

For example:

Miller, Brandon Marie. "Jackson on the Frontier." *Cobblestone* October 2012: 21-23. Print.

### **Article in a Newspaper:**

Last Name, First Name of Author. "Title of Article." *Name of Newspaper* Day Month Year: Section and Page number. Medium of Publication.

For example:

Brubaker, Bill. "New Health Center Targets County's Uninsured Patients." *Washington Post* 24 May 2007: LZ01. Print.

### **Web Site:**

Last Name, First Name of Author (if known). "Title of Article." *Name of Site*. Publisher Name, Publishing Date. Web. Day Month Year Accessed. *If no publisher name is available, use n.p. and use n.d. if no date given.*

For example:

"Say Hello to the World." *IPL2*. Drexel University. n.d. Web. 2 Oct 2012.

### **Print Encyclopedia:**

Last Name, First Name of Author. "Title of Article." *Title of Encyclopedia*. Place of Publication: Publisher, Edition Date. Medium of Publication.

For example:

Landry, Tom. "Football." *World Book Encyclopedia*. Chicago: World Book, Inc., 1990. Print.

### **Electronic Encyclopedia (World Book Online):**

Last Name, First Name of Author. "Title of Article." *Title of Encyclopedia*. Year of Edition. Medium of Publication. Date of Access.

For example:

Colten, Craig E., and Charles N. Elliott. "Louisiana." *World Book Advanced*. 2012. Web. 2 Oct. 2012.

**Email:**

Last Name, First Name of Author. "Subject of Email." Message to the author. Date message was sent.

For example:

Corie, Jennifer. "Re: Asperger's syndrome." Message to Kristin Eliason. 15 Nov. 2011. E-mail.

**Personal Interview:**

Last Name, First Name of Interviewee. Personal Interview. Date of interview.

For example:

Clement, Stephen. Personal interview. 1 Sept. 2012.

**Film or Movie:**

Movie title. Dir. Name of director. Distributor, Release Year. Medium of Publication (DVD, VHS, etc.)

For example:

*Harry Potter and the Sorcerer's Stone*. Dir. Chris Columbus. Warner Bros., 2001. DVD.

**Kindle Book:**

Last Name, First Name. *Title of Book*. Place of Publication: Publisher, Year of Publication. Medium of Publication.

For example:

Selznick, Brian. *Wonderstruck*. New York: Scholastic, 2011. Kindle file.

## How to Write a Bibliography (Works Cited)

### Using MLA (7th Edition)

Below are standard formats and examples for basic bibliographic information recommended by the *Modern Language Association (MLA) Handbook for Writers of Research Papers 7th ed.*, 2009. For more information on the MLA format, see [http://www.mla.org/style\\_faq](http://www.mla.org/style_faq).

### Basics

- Your list of works cited should begin at the end of the paper on a new page with the centered title, Works Cited.
- Alphabetize the entries in your list by the author's last name, using the letter-by-letter system (ignore spaces and other punctuation.)
- If the author's name is unknown, alphabetize by the title.
- Ignoring any *A*, *An*, or *The*.
- For dates, spell out the names of months in the text of your paper, but abbreviate them in the list of works cited, except for May, June, and July. Use either the day-month-year style (22 July 1999) or the month-day-year style (July 22, 1999) and be consistent. With the month-day-year style, be sure to add a comma after the year unless another punctuation mark goes there.
- Titles of books, journals, films, etc., are *italicized*, not underlined.
- Begin each entry flush with the left margin. If your entry runs more than one line, indent the additional lines ½".
- Do not use numbers or bullets.
- Use font size 12 of Times New Roman. Do not use bold font.
- Capitalize the first words, the last words, and all principal words, including those that follow hyphens in compound terms. Use lowercase abbreviations to identify the parts of a work (e.g., *vol.* for *volume*, *ed.* for *editor*) except when these designations follow a period.
- Separate author, title, and publication information with a period followed by **one space**.
- Use a colon and a space to separate a title from a subtitle.
- Include other kinds of punctuation only if it is part of the title.
- Use quotation marks to indicate the titles of short works appearing within larger works (e.g., "Memories of Childhood." *American Short Stories*). Also use quotation marks for titles of unpublished works and songs.
- If the city where the book is published is famous, omit the state or country abbreviation.
- Whenever possible, use the appropriate abbreviated forms for the publisher's name (*Random* instead of *Random House*). Omit House, Corp., Inc., Press, or Company, etc. if the publisher's name still makes sense.
- **Double-space** the entire Works Cited page.
- Each entry should now include a method of publication, medium, or format. For example: Print; Web; Film; Television.
- You may use websites such as [www.easybib.com](http://www.easybib.com), but you must follow the MLA (7th ed.) version for your Works Cited page. 2